

**GREAT BASIN COORDINATING GROUP  
DISPATCH STEERING COMMITTEE MEETING**

**Boise, ID  
January 9, 2003**

**ATTENDEES:**

Paul Sever- Chair	ID Rep
Frank Domingues	WGB Rep
Sherry Kessel	EGB Rep
Dirk Johnson	UT Rep
Roland Parkhurst	ID Rep
Dale Owen	NV Rep
Ralph Satterberg	
Rachelle Bruse	Executive Secretary

**Absent:**

Kat Gonzales	NV Rep
Dave Hart	UT Rep

**NEW BUSINESS:**

**MOB GUIDE CHANGES**

- Recommending follow normal dispatch procedures concerning Mob guide change regarding extension beyond 14 days for Type 1 crews.
- Regarding change to 21 days recommend referring to chapter 13 in the National Mob Guide.
- Manifest for the 100 person camp crew. Reference that they have it. Leave 77.3 and eliminate 77.3.1 (contents list). Contact McCall dispatch for contents list regarding 100 person camp crew.
- Is there a final date for Mob Guide changes? Yes, anything from now on will not be accepted, after January 31, except Aviation. Want it printed in time for dispatch workshop.
  - \* Paul Sever will send out a letter concerning the ending date for mob guide changes.
- GB Mob Guide section 24.3.2/D (pg 66), procedures ordering/dispatch. What is the minimum information needed to launch aircraft? Recommend all that is needed is what is already included in the Mob guide along with blocks 3,5,11, and 12. Minimum information required for ordering aircraft through the GACC is block 3,5,11,and 12.
- Recommend adding flags to all the new policies in the GB Mob Guide.

### BDC suggested Mob Guide Changes

1. **22.15** - Recommended to be moved to chapter 25 (pg 86). Reconcile the numbering to match the National Mob guide.
  2. **23(pg47)** - Equipment and Supplies will be discussed at the Center Managers Meeting.
  3. **23.1.3.A** - Emergency Equipment Rental Agreements pg 49. Eliminate last sentence of section A. "Vendor resources will not pre-empt the use of Federal and State resources first." Add, "[See National Mob Guide Chapter 23.7 for priorities.](#)"
  4. **23.3.4** - Incident replacement Type III & IV incidents (pg 51). Paul Sever will call Linda Bass concerning this section.
  5. **Chapter 24** - Frank's group will be rewriting.
  6. **25.3** - tactical availability will be discussed at the Center Managers meeting.
  7. **62.1** – Add, "[Reference the NIFC Contracting Web Site.](#)"
  8. **63.3** - Sherry and Frank will gather information.
  9. **75** - Engine and Water Tenders (pg 309) resources need to be ordered through the local dispatch center. Recommended to add "**Tactical**" to appropriate references to water tenders.
  10. **Pg 309** - eliminate from the "following guidelines" paragraph down, sections 1,2,3,4,A and B. Move sections 5 & 6 to chapter 23.1.3 on pg. 49 and change them to C and D. Pg 309 under "following Guidelines" sentence, add, "[see chapter 23 for ordering procedures.](#)"
  11. On pg. 53 section 23.7 remove "Also see the Great Basin Mobilization Guide, see chapter 70, subsection 75.
  12. Chapter 78 – Cherie and Rupert will update this section.
- \* Rachelle will send Paul the notes and he will adjust the notes and then send back to me. I will then distribute them to the committee. Also will be posted to Eastern Great Basin Coordination Center.

### Dispatch Workshop Meeting

- The meeting will be the week of April 21<sup>st</sup>. Monday is a scheduled travel day. The meeting will begin Tuesday, April 22<sup>nd</sup> at 8:00am and end Thursday April 24<sup>th</sup> at 1700.
- Courtesy to instructors/speakers: please do not make flight reservations to return home before 1900 on Thursday, April 24<sup>th</sup>.
- Steve Waters will coordinate locating a meeting facility with adequate space. Also will find 3 microphones: 1 clip on and 2 wondering.
- Steve Waters will also check into a location for the Informal Social to be held Monday, April 21<sup>st</sup> at 1900 and a location for the Ice Breaker on Tuesday, April 22<sup>nd</sup>. Time TBA.

- Steve Waters will look into finding some Note takers for the dispatch workshop meeting.
- Monday April 21,
  - Cadre Meeting 1530 - 1600
  - Registration 1600 - 1800 pick up packet & name tag.  
(Dale & Rol will organize & coordinate. Tuesday morning at 0700 Dale will help with registration as well)
  - Name Tags - Rachelle will coordinate these.
  - 0700 Tuesday morning Dale will do registration as well.
- Paul will send out a message to those interested in the meeting informing them to reply with the number and names of those that will be attending. Will get this information to Rachelle by April 1<sup>st</sup>.
- Paul will find a Facilitator for the Dispatch Workshop Meeting.
- Dirk is going to talk to Randy Hart about the Center Managers Meeting.

## **AGENDA**

### **Monday, April 21**

Travel to Boise, ID

### **Tuesday, April 22**

0800 - 0830:	Welcome/Introductions	Randy and Nelda
0830 - 0900:	NICC	Rick Blanton
0900 - 1100:	Keynote (Kat will find) A) Relationship B) Fatigue	?
1100 - 1130:	Training Nomination Process	Rich Caballero
1130 - 1300:	Lunch	
1300 - 1430:	Wildcad Presentation Demos/Questions A) Minden (Kat) B) SCIIC (Tom)	

1500 - 1530:	GIS Presentation	Jack Sheffey
1530 - 1630:	GACC AC, OH, EQ, CREWS A) What worked & didn't work.	Desk Heads
1630 - 1700:	CACHE	Linda Bass

### **WEDNESDAY**

0800 - 0815:	Review	
0815 - 0900:	MTR Scheduler – (Ralph will find. from Nellis Air Force Base) - what their function is.	
0900 - 0930:	Auto FF - computerized information	Bob Roth
0930 – 1130:	Panel Discussion (Aircraft Communications w/ Dispatch Centers) - lack of handoff communication A) AT Pilot - FF handoffs, etc. Contacts: Rol will find B) SMKJ spotter - sterile cockpit, what happens when go to jump mode, etc. Contacts: Dirk will find C) Rappel Ops - heli-rappellers Contacts: Sherry will find D) SEATS Pilot - Contacts: Rol will find E) MAFFS: Contact: Sherry will try Beth Greycloud F) Type 3 IC Contacts: Sherry will find	
1130 – 1300:	Lunch	
1300 – 1700:	ROSS Presentation - computer set up with simulations	Dave Hart

### **THURSDAY**

0800 - 0815:	Review
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0815 - 1015:	Predictive Services Eastern & Western	
	A) Fire Weather WGBCC - Steve Brown (30min)	
	B) Fire Weather EGBCC – Ed Delgado (30min)	
	C) Intell WGBCC - Kathy Wiegard (30min)	
	D) Intell EGBCC - Deb Bowen (30min)	
1030 – 1130:	National Contracts	John Venaglia (Sherry will contact)
1130 – 1300:	LUNCH	
1300 – 1400:	Regional EERA's & Bus issues	Sue Houston (Dirk will contact)
1400 - 1600:	PANEL Discussion's –	
	- Bring forward issues from throughout the year	
	1. Fire Business	Jeanette Archibeque/ Tory Majors (Sherry will ask about Buyl)
	A) Support Orders	
	B) Red Dogs	
	C) Fire Codes	
	2. IBA	Mac Simpson (Rol will contact)
	3. EDSP	Joann Drnjevic (Paul will contact)
	4. Buying Team	Kathy Baird/Don Allen (Sherry will contact)
1600 - 1630:	Bin Items	
1630 - 1700:	Finish Up	

#### **Great Basin Dispatch Committee Nominations:**

- Nominations were received from the following individuals:
  - Patti Sheppeard
  - Ralph Satterburg

\* Recommend that these individuals be sent to the Coordinating Group for approval.

